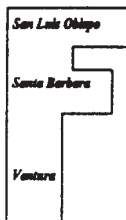


Appendix II

Sample of Introductory Letter

- 1) Comprehensive System of Personal Development
Advisory Committee, Region F

GION



COMPREHENSIVE SYSTEM OF PERSONNEL DEVELOPMENT (CSPDAC) REGIONAL COORDINATING COUNCIL

Coordinating Council Members:

Fran Arner-Costello
Ventura County SELPA
(805) 383-1920

MaryLud Baldwin, Ph.D.
Cal Poly University
(805) 756-2329

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San Marcos High School

San Luis Obispo SELPA
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California Children Services
Santa Barbara
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Laurie Jordan
Ventura County SELPA CAC &
Rainbow Family Resource Ctr.
(805) 485-9643

George Jordan
Parent Representative, State
CSPDAC
(805) 987-7133

Silva Karayan
California Lutheran University
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Paul Kinsella
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Developmental Center
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Cathedral Oaks Boulevard

Margaret Pryde
University of California,
Santa Barbara
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Pauline Walker
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Kathy Settle
General Education-Elementary
C. L. Smith School

October 17, 1996

Welcome new Comprehensive System of Personnel Development Advisory Committee (CSPDAC) Region F Coordinating Council (RCC) Member:

Welcome to our Council. We are glad to have you. Our Region covers the SELPAs of Ventura, Santa Barbara, and San Luis Obispo. Through coordination and involvement among community agencies, institutions of higher education, districts, SELPAs and parents, the RCC ensures that the unique pre-service and continuing education needs of personnel working with students with disabilities are met in our region.

As a council member you will be representing your constituent group. You will have authority to vote regarding activities, budgets, policies or any other concerns which come before the council. You should also bring any issues/concerns that your group may have to the attention of the RCC.

This welcoming packet contains information about the RCC which we hope will be helpful to you. If you need clarification or assistance, please do not hesitate to call the RCC Chair or anyone else on the council. Welcome!

Sincerely,

Fran Arner-Costello
Chairperson

Mailing Address:

Ventura County SELPA, 5189 Verdugo Way, Camarillo, California 93012